



## YEMD Section Officers – Job Description

<b>Position</b>	<b>Section Co-Chair</b>
<b>Eligibility Criteria</b>	<ul style="list-style-type: none"> <li>✓ EUSEM full member;</li> <li>✓ To be 35 years old or younger at the time of the application and/or currently registered in a national Emergency Medicine training programme;</li> <li>✓ Evidence of involvement in YEMD at local, national or international level is recommended but not mandatory;</li> <li>✓ Curriculum Vitae with picture (max 2 pages);</li> <li>✓ Motivation Letter including contact details of 2 professionals who could give references (max 300 words);</li> </ul>
<b>Duration of the position</b>	2 years
<b>Job Description</b>	<ul style="list-style-type: none"> <li>- Organize YEMD Section Officers meetings (<i>e.g.</i> assess availabilities, gather agenda items, minutes recording);</li> <li>- Administer and monitor YEMD Section Social Media channels (<i>i.e.</i> Twitter, Facebook Page, Instagram);</li> <li>- Organise the content of the YEMD Section newsletter;</li> <li>- Keep the SharePoint documents up to date;</li> <li>- Facilitate communication with YEMD collaborators to promote engagement in section activities;</li> <li>- Monitor YEMD page on EUSEM website and ensure it is updated regularly;</li> <li>- Maintain or establish contact with the national young EM physician organisations and/or groups</li> <li>- Represent the YEMD during the EUSEM Board of Directors meetings when the Section Chair is unable to do attend;</li> <li>- Support the Section Chair in the coordination and leadership of the YEMD Section Officers;</li> <li>- Help the Section Chair to organise the YEMD Board elections;</li> </ul>
<b>Privileges</b>	Free congress entrance in the following year if task completed successfully as agreed by the YEMD board